



## Utah-Idaho District Governor Service Agreement

Name: \_\_\_\_\_ Club: \_\_\_\_\_ Division: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*All members of the Utah-Idaho District who wish to serve in the office of District Governor agree to the following contract. It is understood that failure to meet the following agreement may result in immediate removal from office and the appointing of a successor subject to the approval of the District Board and the District Administrator.*

The Utah-Idaho District Governor agrees to complete the following during his/her term of office:

1. Organize and execute the Utah-Idaho District Board Training Conference.
2. Preside over and run the Utah-Idaho District Convention and Leadership Conference.
3. Preside over and run all Utah-Idaho District Board meetings.
4. Attend International Convention, Governor Training (GATC). and the International Leadership Conference (LeadCon).
5. Prepare Board meeting agendas and preside at all Utah-Idaho District Board meetings.
6. Compose and distribute four (4) newsletters to all the clubs in the District.
7. Compose and distribute ten (10) monthly newsletters to members of the Board and the Administrative Committee.
8. Compose at least four (4) columns for the District Publication.
9. Appoint District Committee chairs and make all Committee assignments with the approval of the District Administrator.
10. Serve as Chair of the Executive Committee as well as serve as an ex-officio member of all special and standing District Committees.
11. Assist the Board to set goals for the District and to develop a plan for their successful achievement. Goals should include but not be limited to club and membership growth, dues collection, and monthly report collection.
12. Communicate once a week with the International Board liaison.
13. Hold at least one (1) meeting each with the Kiwanis Governor and the CKI Governor.
14. Attend at least one (1) meeting each with the Kiwanis and CKI District Boards.
15. Inform Kiwanis and CKI Governors of District activities and invite them to all District functions.
16. Conduct at minimum, one (1) workshop at the Utah-Idaho Key Club District Convention.
17. Contact the Utah-Idaho District Administrator at least once a week.



18. Help prepare and operate within the District budget.
19. Complete at least one service project a month with any club in the Utah-Idaho District.
20. A total of 50 service hours are required during your term.
21. Handle all District Board disciplinary issues and review Board member performances.
22. Follow the Code of Conduct as set by the District Administrator, Governor, District and International Bylaws.
23. Attend Kiwanis District Convention.
24. Failure to meet the preceding requirements will result in disciplinary action and possible removal from the Board. Signing below certifies that you have read and understood the agreement.

You must acquire the following signatures:

\_\_\_\_\_  
Governor Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Candidate's Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kiwanis Advisor or President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Key Club Faculty Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Key Club District Administrator

\_\_\_\_\_  
Date