

Section C

Contests & Awards

Application Deadline — March 27, 2015

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Rules Regarding Contests and Awards

The goal of any Key Club, or any member of Key Club, is to fulfil the promise of the Key Club Motto: Caring—Our way of life. The purpose of the contests and awards is to celebrate and recognise the accomplishments, service, and gifts of Key Clubs and Key Club members. It is the Utah-Idaho District's way of saying thank-you for the tremendous difference Key Club is making in the lives of children and their communities.

The Utah-Idaho District conducts the same contests at District Convention and follows the same guidelines and criteria as established for International competition (see The Key Club Guidebook). The reports of the District award winners will be delivered to the Key Club International Office on May 1, 2015. Although Key Club International has done away with the impromptu essay contest, it was the general consensus of the faculty advisors that we continue to offer this contest. Members of every club in good standing in the District are invited to participate in the individual contests (oratory, essay and talent). The club historians are encouraged to enter the scrapbook from their club.

The rules for each award are printed on the relevant application form. Please complete the appropriate form enclosed with this packet. Please mail them to the District Office. Encourage your officers and members to apply for the outstanding officer and member awards. All of the contest forms must be received by March 15, 2015. These reports represent your entire club's efforts. The big benefit is that by completing the reports, you have a way to evaluate your club's year. Members are also invited to enter the contests at the Convention.

Judging for the awards and contests will be done by Faculty Advisors and members of local Kiwanis Clubs. The award and contest applications, other than those that will be judged at District Convention, must be received at the District Office no later than March 15, 2015.



List of Contests and Awards

Contests

- Year in Review: Traditional Scrapbook Contest
- Year in Review: Non-Traditional Scrapbook Contest
- Oratorical Contest (Register Upon Arrival)
- Talent Contest (Register Upon Arrival)
- Club Poster Contest: Non-Digital Poster
- Club Poster Contest: Digital Poster
- Club Video Contest

Individual Awards

- Outstanding Club President
- Outstanding Club Vice-President
- Outstanding Club Secretary
- Outstanding Club Treasurer
- Outstanding Club Historian
- The Ashley Zollinger Outstanding Club Member Award
- Outstanding Club Committee Chair
- Outstanding Faculty Advisor
- Outstanding Kiwanis Advisor

Club Awards

- Partners in Service Award
- Distinguished Club Award
- Outstanding District Project Award:
- Major Emphasis Program Award
- Single Service Project Award

Service Fair

- Bring a display of your club's best fundraiser/ service project. The most creative booth wins a prize!
- More information will be given out on a later date

Year in Review: Traditional Scrapbook Contest

A Key Club may enter a scrapbook containing pictures, souvenirs, examples, newspaper clippings, etc., of its activities during the club administrative year (defined as being from District Convention to District Convention). Each scrapbook must be divided into these categories: service to school, service to community, fundraising projects, assistance to Kiwanis projects, Major Emphasis Program involvement and miscellaneous. Each category must be tabbed accordingly. The pages also must be numbered with a table of contents included at the beginning. Judges will deduct five points for missing tabs and five points for a missing table of contents. Only the first and second place district winners in each category will be eligible to compete in the international contest.

Each entry is required to be submitted in a scrapbook binder measuring no larger than 14 inches wide and 14 inches high. The cover may be decorated.

Judging of the scrapbook will be on a point system as follows:

Format-50 Points

Cover Artwork.....	10 Points
Interior Artwork.....	20 Points
News Clippings and Photographs.....	20 Points

General Content-60 Points

Service to School.....	10 Points
Service to Community.....	10 Points
Fundraising Projects.....	10 Points
Assistance to Kiwanis Projects.....	10 Points
Involvement with Major Emphasis Program.....	10 Points
Miscellaneous.....	10 Points

A sheet of paper must be affixed to the inside front cover of the scrapbook containing the following: Key Club name, city, state/province, district and an itemised statement of the total expenditures and donations. If this sheet of paper is not affixed to the inside front cover of the scrapbook, the judges will deduct ten points. This statement must be signed by the Key Club president and faculty advisor, stating the scrapbook's retail cost value (including photographic materials) does not exceed the amount of US\$200. Work done by Key Club members such as hand-lettering, artwork, etc., need not be included as cost items. Failure to comply with this rule will result in disqualification.

Entries shall be submitted to the Key Club contest during DCON according to the convention program. The decisions of the judges are final and no changes, alterations, or re-grading will take place after the results have been certified by the judges, the Chair of the Contest, and the Board Counsellor of this contest.

No audio, visual, or computer equipment will be allowed as part of the entry.

Year in Review: Non-Traditional Scrapbook Contest

A Key Club may enter a non-traditional scrapbook or composition of other media containing pictures, souvenirs, examples, newspaper clippings or other representations of its activities during the club administrative year (defined as being from District Convention to District Convention).

Each entry should adequately portray the following categories: service to school, service to community, fundraising projects, assistance to Kiwanis projects, and involvement with Major Emphasis Program and miscellaneous.

Judging of the scrapbook will be on a point system as follows:

Format-50 Points	
Cover Artwork.....	10 Points
Interior Artwork.....	20 Points
News Clippings and Photographs.....	20 Points
General Content-60 Points	
Service to School.....	10 Points
Service to Community.....	10 Points
Fundraising Projects.....	10 Points
Assistance to Kiwanis Projects.....	10 Points
Involvement with Major Emphasis Program.....	10 Points
Miscellaneous.....	10 Points

A sheet of paper must be submitted with the entry and contain the following: Key Club name, city, state/province, district and an itemised statement of the total expenditures and donations. This statement must be signed by the Key Club president and faculty advisor, stating the entry's retail cost value (including photographic materials) does not exceed the amount of US\$300. Work done by Key Club members such as hand-lettering, artwork, etc., do not need to be included as cost items. Failure to comply with this rule will result in disqualification.

Entries shall be submitted to the Key Club contest during DCON according to the convention program.

The decisions of the judges are final and no changes, alterations, or re-grading will take place after the results have been certified by the judges, the Chair of the Contest, and the Board Counsellor of this contest. No audio, visual, or computer equipment will be allowed as part of the entry.

Oratorical Contest

2015 Oratorical Topic: **What will Key Club accomplish in the next 10 years before Key Club's 100th Anniversary?**

The subject matter of the oration and the presentation must be original and completely developed by each orator. These factors will be considered equally in determining who is to receive the awards.

Each orator will be allowed a maximum of five minutes for his/her presentation. Exceeding the time limit may result in a penalty.

Each orator must be an official member in good standing with Key Club and his/her local club.

Judging and awarding points will be based on the following criteria:

Speech-75 Points

Clarity of Message and Projection of Ideas.....	20 Points
Depth.....	10 Points
Originality.....	10 Points
Organization.....	20 Points
Reference.....	5 Points
Grammar/Word Choice.....	10 Points

Delivery-25 Points

Posture (Composure and Gestures).....	10 Points
Voice (Tone, Effectiveness/Pronunciation).....	10 Points
Attention of Audience.....	5 Points

During the convention, elimination trials will be held (time and place to be announced in the convention program), and no more than three orators may be selected to appear before the entire convention.

The three outstanding orators will receive suitable awards and recognition for their excellence in public speaking. Oratorical finalists may be expected to address the convention.

The decision of the judges is final and no changes, alterations or re-grading will take place after the results have been certified by the judges, the Chair of the Contests and the Board Counsellor of this contest.

Talent Contest

Each Key Club may participate in no more than one act entered in the District Talent Contest.

A talent contest entry may take any form as long as it is entertaining and in good taste.

All participants in an act must be official members of a Key Club in good standing with Key Club International. In the case of a group act, all members must be from the same club or district.

All acts entered in the District Talent Contest will be required to demonstrate their ability and entertainment appeal at preliminary auditions (time and place to be announced in the convention program). At this time, the most entertaining three to five acts will be selected to appear in the District Talent Show as finalists.

Selection of acts by the judges at the preliminary auditions, insofar as they are consistent with high quality performance, will be final.

Suitable awards will be presented finalist acts.

The time limit on each performance of the acts at a general session of the convention should not exceed six minutes.

Any materials (props, instruments, costumes, etc.) that are needed for each performance must be supplied by the contestants who participate in that performance.

Any Key Club entertainment on the convention program prior to the District Talent Show cannot participate as a judged act.

Judging for this contest will be based on the following criteria and point values:

Content.....	20 Points
Performance.....	20 Points
Poise	20 Points
Audience Response.....	20 Points
Personal Evaluation	20 Points

The decisions of the judges are final and no changes, alterations or re-grading will take place after the results have been certified by the judges, the Chair of the Judges, and the Board Counsellor of this contest.

Club Poster Contest: Non-Digital Poster

Key Clubs participating in the Non-Digital Poster Contest cannot participate in the Digital Poster Contest.

The first place Key Club poster contest winner will be eligible to compete in the international contest.

The poster should be designed to recruit new members for Key Club, and should not bear the name of any school, community, or district.

Entries in this category may not include material produced through electronic means, such as cameras and computer software. The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half inch for the prescribed contest dimensions. The poster should not measure more than one-eighth inch in thickness.

The following information must be submitted with each entry:

1. Name of the Key Club and district.
2. Contact name and information for the artist producing the poster. The artist must be a Key Club member.

Posters will be judged according to the following criteria:

Originality	10 points
Creativity.....	10 points
Artistic Ability.....	10 points
Promotion of Key Club	15 points
Effectiveness for Membership Recruitment.....	15 points
Ability to Reproduce the Poster via Printing	10 points
Overall Appearance	30 points

Suitable awards will be presented to first, second, and third places.

Winning entries will become the property of Key Club, and will not be returned to clubs. Key Club reserves the right to reproduce any contest winners, providing appropriate credit to the Key Club and artist.

All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club.

The decision of the judges is final and no changes, alterations, or re-grading will take place after the results have been certified by the judges, the Chair of the Contests, and Board Counsellor of this contest.

Club Poster Contest: Digital Poster

The first place Key Club poster contest winner will be eligible to compete in the contest.

The poster should be designed to recruit new members for Key Club, and should not bear the name of any school, community, or district.

Entries in this category may include materials produced with electronic means, such as cameras and computer software. The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half inch for the prescribed contest dimensions. The poster should not measure more than one-eighth inch in thickness.

The following information must be submitted with each entry:

1. Name of the Key Club and district.
2. Contact name and information for the artist producing the poster. The artist must be a Key Club member.

Posters will be judged according to the following criteria:

Originality	10 points
Creativity.....	10 points
Artistic Ability.....	10 points
Promotion of Key Club	15 points
Effectiveness for Membership Recruitment.....	15 points
Ability to Reproduce the Poster via Printing	10 points
Overall Appearance	30 points

Suitable awards will be presented to first, second, and third places.

Winning entries will become the property of Key Club, and will not be returned to clubs. Key Club reserves the right to reproduce any contest winners, providing appropriate credit to the Key Club and artist.

All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club.

The decision of the judges is final and no changes, alterations, or re-grading will take place after the results have been certified by the judges, the Chair of the Contests, and Board Counsellor of this contest.

Club Video Contest

- A. The first place club video contest winner will be eligible to compete in the contest.
- B. The video must be produced by club members only at a cost not to exceed US\$250.
- C. The video should be promotional for Key Club as an organisation and/or the Key Club within its respective school/community.
- D. The length of the completed video/DVD segment should be no more than 60 seconds.
- E. The video must be submitted on a DVD in QuickTime format containing no copyrighted music.
- F. The following information must be submitted with each entry:
 - 1. Name of the Key Club and district.
 - 2. Contact name and information for a Key Club member responsible for the submission.
 - 3. Itemised listing of all costs associated with the video/DVD production, including cost of the cassette or DVD.

Videos/DVDs will be judged according to the following criteria:

Originality	10 points
Creativity	10 points
Promotion of Key Club	20 points
Clarity of Message	10 points
Quality of Production	
Projection of Idea	10 points
Sound Quality	10 points
Picture Quality	10 points
Overall Impression	20 points

Suitable awards will be presented to first, second and third place.

All entries will become the property of Key Club, and will not be returned to clubs. Key Club reserves the right to reproduce or broadcast any contest entries.

All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club.

The decision of the judges is final and no changes, alterations, or re-grading will take place after the results have been certified by the judges, the Chair of the Contest, and the Board Counsellor of this contest.

Outstanding Club President Award Application

President's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
<p>1. Please provide the date on which you paid your club dues this year. _____</p> <p>2. Please indicate how many meetings your Key Club has had this year. _____</p> <p>3. How many Key Club meetings have you attended while in office? _____</p> <p>4. How many Key Club Board meetings did you attend this year? _____</p> <p>5. Did you attend the District Convention while in office? Yes No</p> <p>6. Did you attend the Presidents Workshop at that Convention? Yes No</p> <p>7. How many Presidential Council Meetings have you attended this year? _____</p> <p>8. On what date were new officer elections held in 2013? _____</p> <p>9. By what percentage has your club's membership increased this year? _____</p> <p>10. Did you establish or maintain an active Committee system this year? Yes No</p> <p>11. How many Kiwanis meetings have you attended this year? _____</p>	
<input type="checkbox"/> On a separate sheet please list the projects your club accomplished regarding the Major Emphasis Project (M.E.P.) this year.	
<input type="checkbox"/> On a separate sheet please list the projects your club accomplished regarding the District project this year.	
<input type="checkbox"/> Attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of house spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing how your leadership skills have improved the overall success of your club this year.	
<p><i>I hereby confirm that all the information on this form is correct.</i></p>	
Applicant's Signature	Date
Club Secretary's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Outstanding Club Vice-President Award Application

Vice-President's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
1. Please provide the date on which you paid your club dues this year.	_____
2. Please indicate how many meetings your Key Club has had this year.	_____
3. How many Key Club meetings have you attended while in office?	_____
4. How many Key Club Board meetings did you attend this year?	_____
5. Did you attend the District Convention while in office?	Yes No
6. Did you attend the Vice-Presidents Workshop at that Convention?	Yes No
7. How many Kiwanis meetings have you attended this year?	_____
8. Does your club have a functioning Committee system?	Yes No
9. Do you supervise the Committee chairs?	Yes No
Did you help to plan a joint Kiwanis / Key Club activity this year? If so, please describe it.	
<input type="checkbox"/> Please attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of hours spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing how your leadership skills in managing the Committees help you to aid the club president this year.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Applicant's Signature	Date
Club President's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Outstanding Club Secretary Award Application

Secretary's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
1. Please provide the date on which you paid your club dues this year. _____ 2. Please indicate how many meetings your Key Club has had this year. _____ 3. How many Key Club meetings have you attended while in office? _____ 4. How many Key Club Board meetings did you attend this year? _____ 5. How many monthly report forms have you submitted to the District this year? ____ of ____ 6. How many of the MRFs were postmarked by the 10th of each month? ____ of ____ 7. At how many Key Club meetings have you taken and distributed minutes? ____ of ____ 8. At how many Board meetings have you taken minutes? _____ 9. Did you attend the District Convention while in office? Yes No 10. Did you attend the Secretaries Workshop at that Convention? Yes No 11. How many Kiwanis Club meetings have you attended this year? _____	
<input type="checkbox"/> Please attach to this application the minutes from the Board meetings of September, November, January, and March.	
<input type="checkbox"/> Attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of house spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing how your organisational skills have improved the overall success of your club this year.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Applicant's Signature	Date
Club President's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Outstanding Club Treasurer Award Application

Treasurer's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
1. Please provide the date on which you paid your club dues this year. _____ 2. Please indicate how many meetings your Key Club has had this year. _____ 3. How many Key Club meetings have you attended while in office? _____ 4. How many Key Club Board meetings did you attend this year? _____ 5. Did you participate in the preparation of your club's budget? _____ 6. Did you prepare monthly financial statements for the Board? _____ 7. Did you attend the District Convention while in office? _____ 8. Did you attend the Treasurer's Workshop at that Convention? _____ 9. How many Kiwanis Club meetings have you attended this year? _____	
<input type="checkbox"/> Please attach the financial statements you provided for your Board for the months of September, November, January, and March.	
<input type="checkbox"/> Please attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of hours spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing how your financial management skills have improved the overall success of your club this year.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Applicant's Signature	Date
Club President's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Outstanding Club Historian Award Application

Historian's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
1. Please provide the date on which you paid your club dues this year. _____ 2. Please indicate how many meetings your Key Club has had this year. _____ 3. How many Key Club meetings have you attended while in office? _____ 4. How many Key Club Board meetings did you attend this year? _____ 5. Did you make a scrapbook that met the criteria from Key Club International? Yes No 6. Are you submitting a scrapbook to the District Convention this year? Yes No 7. Did you attend the District Convention while in office? _____ 8. Did you attend the Historians Workshop at that Convention? _____ 9. Does your club have a newsletter and / or a website? _____ 10. How many Kiwanis Club meetings have you attended this year? _____	
<input type="checkbox"/> If your club has a newsletter please attach four issues of it to this application. If your club has a website please provide the URL.	
<input type="checkbox"/> Please attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of hours spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing the responsibilities you had as Historian and how your skills have improved the overall success of your club this year.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Applicant's Signature	Date
Club President's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Outstanding Club Committee Chairperson Award Application

Applicant's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
<ol style="list-style-type: none"> 1. Please provide the date on which you paid your club dues this year. _____ 2. Please indicate how many meetings your Key Club has had this year. _____ 3. How many Key Club meetings have you attended this year? _____ 4. How many Key Club Board meetings did you attend this year? _____ 5. How many Kiwanis Club meetings have you attended this year? _____ 6. What Committee did you chair this year? _____ 7. How many meetings were held this year by your Committee? _____ 8. How many written reports did you make to your club officers this year? _____ 9. Please attach copies of those reports to this application. _____ 	
<input type="checkbox"/> Please attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of hours spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing the most significant contribution you have made to your Key Club through your Committee as its chairperson.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Applicant's Signature	Date
Club President's Signature	Date
Club Secretary's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

The Ashley Zollinger Outstanding Club Member Award Application

Member's Name	Key Club/Division
Home or Cell Phone	Email
Home Address (Address, City, State, Zip)	
1. Please provide the date on which you paid your club dues this year. _____ 2. How many years have you been a member of Key Club International? _____ 3. How many meetings of your Key Club you have attended this year? _____ 4. Did you attend the District Convention last year? _____ 5. How many Kiwanis Club meetings have you attended this year? _____ 6. How many hours of community service did you accomplish this year? _____	
Which Key Club Committees did you serve in this year? • • •	
List three activities accomplished this year by the Committee in which you served.	
<input type="checkbox"/> Please attach a list of the service projects and activities that you have participated in at the club, Division, District, or international level, including the number of house spent on each.	
<input type="checkbox"/> Please attach an essay (300-500 words) describing one activity in which you participated this year with your Key Club and describe what kind of impact it made on your life and the lives of others.	
<input type="checkbox"/> Please include with your application a letter from your Key Club's Faculty Advisor explaining why you should be considered for this award.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Applicant's Signature	Date
Club President's Signature	Date
Faculty Advisor's Signature	Date

Please note that Key Club Executive are not eligible for this award.

This application and its supporting documents must be received at the office of the District Administrator no later than March 15 , 2015. Original, faxed, or emailed copies will be accepted.

Outstanding Kiwanis Advisor Award Application

This is granted to a Kiwanis Advisor who has exhibited on-going support for the ideals and mission of Key Club International.

Advisor's Name	Key Club/Division
Sponsoring Kiwanis Club	Faculty Advisor's Name
How many years has this member of Kiwanis been a Key Club Advisor? _____	
1. Does this advisor regularly attend both Key Club and Board meetings?	Yes No
2. Is this advisor available to the executive officers of the Key Club?	Yes No
<p>On a separate sheet please describe how your Kiwanis Advisor has exhibited on-going support for the ideals and mission of Key Club International. Every advisor is different; think about some of these questions, but be free to describe your advisor as best you can.</p> <p><input type="checkbox"/> Please describe both the specific and general ways this advisor has supported the core values and mission of Key Club International.</p> <p><input type="checkbox"/> In what ways has this advisor exemplified the Objects of Kiwanis International?</p> <p><input type="checkbox"/> Each advisor has different strengths; please describe your advisor's strengths.</p> <p><input type="checkbox"/> Is there one specific thing that makes your advisor outstanding? A specific annual activity, for example.</p> <p><input type="checkbox"/> Has this member of Kiwanis received any special recognition from their club?</p>	
<i>I hereby confirm that all the information on this form is correct.</i>	
Club President's Signature	Date
Club Secretary's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Partners in Service Award Application

This award recognises an outstanding Kiwanis Club and the Key Club(s) they sponsor for an above average number of interclub activities and meetings attended.

Key Club Name	Division
Kiwanis Advisor's Name	Sponsoring Kiwanis Club
Please record the number of Key Club meetings that were attended by a member of the sponsoring Kiwanis (including Kiwanis Advisor). _____	
Please list the dates of Kiwanis Club meetings that were attended by your Key Club and an approximate number of students who attended each one.	
<i>If necessary please use the back of this sheet or attach a separate sheet containing the required information.</i>	
On a separate sheet please describe all of the activities in which your club and your sponsoring Kiwanis club have been involved together. Please include the following information in your description:	
<input type="checkbox"/> A description of the project, including date(s), person(s) in charge, goal, and what was achieved. <input type="checkbox"/> The number of Key Clubbers and Kiwanians who participated in each project. <input type="checkbox"/> Any documentation (pictures, newspaper articles) you have.	
<i>I hereby confirm that all the information on this form is correct.</i>	
Club President's Signature	Date
Club Secretary's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Distinguished Club Award Application

Award provides recognition to individual Key Clubs for their overall performance in the combined areas of club administration, membership and leadership development, K-family involvement, service, and fundraising.

Key Club Name	Division
School, City, State	Faculty Advisor
Report the total number of paid club members as of: December 1, 2014 _____ February 1, 2015 _____	
<p>Key Club Administration</p> <p>1a. How many club meetings were held:</p> <p style="margin-left: 20px;">a) During the school year that were attended by a faculty advisor? _____</p> <p style="margin-left: 20px;">b) During the school year that had a speaker or a program? _____</p> <p style="margin-left: 20px;">c) During the summer (or other break period)? _____</p> <p style="margin-left: 20px;">d) As special meetings (banquet, etc.)? _____</p> <p style="margin-left: 20px;">e) As board meetings? _____</p> <p>1b. Average club meeting attendance percentage: _____</p> <p>2. Reports completed and submitted on time:</p> <p style="margin-left: 20px;">a) Monthly Report Forms <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">b) Club Election <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">c) Key Club Magazine Report Form <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>3. Dues payment date: _____</p> <p>4. Activities in which the club participated:</p> <p style="margin-left: 20px;">a) Division Training Conference <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">b) Presidents or Divisional Council meetings <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">c) Division-wide rally or service project <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>5. Did the club utilise either of these forms of communications for members?</p> <p style="margin-left: 20px;">a) Club newsletter with a minimum of six issues <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">b) Club web site <input type="checkbox"/> Yes (Address: _____) <input type="checkbox"/> No</p>	
<p>Club Membership</p> <p>1. Did the club provide a special program for new-member induction, including a ceremony, and pin presentation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2. Did the club provide a formal program for member orientation and education including the new-member handbook, Key Club magazine, videos, etc.? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>3. How many attended the 2013 District Convention?</p> <p style="margin-left: 20px;">a) Voting Delegates _____</p> <p style="margin-left: 20px;">b) Advisors _____</p>	

Continued on next page

Distinguished Club Award Application (Continued)

4. How many attended the 2014 International Convention in Anaheim, CA?
 - a) Voting delegates _____
 - b) Advisors _____
5. How many club social activities were held for all club members? _____
6. How many interclub activities were held with other Key Clubs? _____
7. What is the increase/decrease of paid members over the previous year? _____

Leadership Development

1. Did your club participate in a formal officer training? Yes No
2. Did the faculty and/or Kiwanis advisor participate in the club officer training? Yes No
3. Did the president and secretary attend a division or district club officer training workshop or conference? Yes No
4. Has your club conducted or participated in:
 - a) District or division leadership conference or retreat? Yes No
 - b) Key Leader event? Yes No
 - c) A club officer/member leadership retreat? Yes No
5. What percentage of members has served in leadership positions including officers, board members, and committee/project chairpersons? _____
6. During the past year, has the club included:
 - a) A candidate for district or international office? Yes No
 - b) A District Officer or committee member? Yes No
 - An International Officer or committee member? Yes No

Kiwanis-Family Involvement

1. Have sponsoring Kiwanis club members attended a minimum of 15 Key Club meetings? Yes No
2. Have Key Club members attended a minimum of 15 meetings of the sponsoring Kiwanis club? Yes No
3. Has the Key Club participated in joint service projects with the sponsoring Kiwanis club? Yes No
4. Has the Key Club jointly sponsored a Builders Club or K-Kids with its sponsoring Kiwanis club? Yes No (Club name _____)
5. Has the Key Club participated in at least one service project with a Kiwanis club (other than its sponsor), CKI, Builders Club, K-Kids or other Kiwanis-family organisation? Yes No
6. Has the Key Club presented a program at a Builders Club or K-Kids meeting? Yes No
7. Has the Key Club participated in at least one interclub with a Kiwanis club (other than its sponsoring Kiwanis club), CKI, Builders Club, K-Kids, or other Kiwanis-family organisation? Yes No

Continued on next page

List all service projects and activities the Key Club has completed during the administrative year. The projects should be organized by month. For a recurring project (for example, daily raising and lowering of school flags) treat the project as a single project for each month. Attach a separate sheet of paper, allowing only one line for each project. Provide the following information:

- Brief project description
- Month of project
- Number of members participating
- Number of service hours produced by Key Club members during the month.

The list must be a) typed or b) completed as a computer printed document.

Total the money raised by the Key Club for non-profit, educational, and other charitable purposes
\$ _____

These signatures signify the validity and accuracy of the information reported.

Club President's Signature	Date
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Kiwanis Advisor's Signature	Date
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Faculty Advisor's Signature	Date
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This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Outstanding District Project Award Application

The club should choose one project completed in this administrative year (April 1, 2014–March 27, 2015). The application must be postmarked by March 15, 2015. The project must be verified by the monthly report form that was submitted to the club’s District and Lieutenant Governor.

Project Name	
Key Club/Division	Project Chair’s Name
President’s Name	Faculty Advisor’s Name
Number of paid Key Club members on March 15, 2015 _____ Number of paid Key Club members who participated. _____ Total amount of money spent on the project: \$ _____ Total number of hours volunteered by club on this project. _____ <i>Hours may only be counted for active, paid members of your Key Club.</i> Date(s) of project: _____	
Project Description: On a separate sheet of paper please write a description of your project, including the following information: <input type="checkbox"/> Describe the project and plan. <input type="checkbox"/> Describe the need for the project. <input type="checkbox"/> Describe how the plan for the project was implemented. <input type="checkbox"/> If this project required money, how did your club raise the funds? <input type="checkbox"/> Describe the impact your club made on your community as a result of doing this project. <input type="checkbox"/> Describe the impact this project made on the participating club members.	
<i>This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by paid Key Club members. All signatures are required.</i>	
Project Chair’s Signature	Date
Club President’s Signature	Date
Faculty Advisor’s Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Major Emphasis Award Application

This award is given to the Key Club that, through its unselfish efforts, has produced during the administrative year (April 1, 2014 - March 27, 2015) the best Major Emphasis Program Project.

Key Club Name	Division
School, City, State	Project Name/Date(s)
Number of paid members in club _____ Total project service hours _____ Brief description of project:	
<p>Please attach a report with the following information. Report must be typed. Each section must begin on a new page and each page must have a heading specifying the section being described. There is no word limit. The report may include newspaper clippings, substantiating photographs, or other pertinent information.</p> <p><input type="checkbox"/> The Need: A statement must establish in what way the project deals with the MEP.</p> <p><input type="checkbox"/> The Plan: Describe how the project was organized.</p> <p><input type="checkbox"/> Implementation: Describe the steps taken to implement the plan.</p> <p><input type="checkbox"/> Final Results: Describe the benefits of the service rendered.</p> <p><input type="checkbox"/> Partnerships With the Kiwanis Family and/or Other Organisations: Describe actions and partnerships formed. Describe how the project was publicised.</p> <p><input type="checkbox"/> Member Participation: State the number and percentage of member participation and describe their participation.</p> <p><input type="checkbox"/> Club's Overall Program Dealing with MEP: Describe any other projects/programs your club implemented to address the Major Emphasis Program. Describe how your club worked with MEP during other parts of the year</p>	
<p><i>This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club member</i></p>	
Kiwanis Advisor's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.

Single Service Award Application

This award provides recognition to individual Key Clubs for their best single service project.

Key Club Name	Division
School, City, State	Project Name/Date(s)
Number of paid members in club _____ Total project service hours _____ Brief description of project:	
Please attach a report with the following information. Report must be typed. Each section must begin on a new page and each page must have a heading specifying the section being described. There is no word limit. The report may include newspaper clippings, substantiating photographs, or other pertinent information.	
<input type="checkbox"/> Service Need: A statement must establish why the project was created. <input type="checkbox"/> Project Plan: Describe how the project was organised. <input type="checkbox"/> Implementation: Describe the steps taken to implement the plan. <input type="checkbox"/> Final Results: Describe the benefits of the service rendered. <input type="checkbox"/> Public Awareness: Describe how the project was advertised and the effects of the advertisement. <input type="checkbox"/> Member Participation: State the number and percentage of member participation and describe their participation.	
<i>This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club member</i>	
Kiwanis Advisor's Signature	Date
Faculty Advisor's Signature	Date

This application and supporting documents must be received at the office of the District Administrator no later than March 15, 2015. Original, faxed, or emailed copies will be accepted.