

Board Trainer 2011

Saturday, June 04, 2011

2:14 PM

Day 1 - June 4, 2011

Meeting Place:

Marriott Library

295 South 1500 East

Start Time: Approximately 2PM

2010-2011 District Board Members in Attendance:

- Raichelle Aniceto - Governor
- Jessie Lam - Secretary/ Treasurer
- Andy Ding - Webmaster
- Calvin Chhour - Bulletin Editor
- Rachel Ridge - LTG Division 1
- Lonny Vandenberg - LTG Division 2A
- Weiyi Le - LTG Division 2B
- Taten Albright - LTG Division 4B
- Megan Thompson - LTG Division 5
- Amy Burggraaf - LTG Division 8A
- Jessica Zhu - LTG Division 8B
- Jesse Yarbrough - LTG Division 8C
- Michael Sims - District Administrator
- James Rabe - District Administrator Assistant

Other Members in Attendance:

- Erick Chen - Immediate Past Governor
- Sarah Waugaman - Immediate Past Secretary/Treasurer
- Shannon Bennett - Immediate Past LTG (Division 2A)
- Albert Song - Immediate Past LTG (Division 2B)
- Andrew Cheng - Past Governor (2009)

- Meeting commenced
- Induction of Lieutenant Governor for Division 1 - Rachel Ridge
- Circle of Introduction and Updates
 - Weiyi Le, 2B
 - DCM in progress
 - In contact with presidents
 - Taten Albright, 4B
 - Blackfoot, Highland, Pocatello - no contact
 - Full contact with Shelley and Firth
 - DCM
 - Meet with Kiwanis every month, no One Day project
 - Megan Thompson, 5
 - No contact except for Canyon Ridge
 - Attended Kiwanis One Day, held a carnival
 - Jessica Zhu, 8B
 - Contact with all but Jordan (chartering issue)
 - DCM couple months ago for March of Dimes
 - Brighton - found someone for presidency

- Skyline and Hillcrest - awesome :)
 - Alta - some problems with members, planned meeting with president
 - Murray - Riley Buckner, trying to plan meeting
 - Jesse Yarbrough, 8C
 - Off and on
 - Park City - compliant, MRFs, active
 - Highland - trying to get ahold of school, problems within presidency
 - West - pretty good
 - Held a DCM
 - PCM Skype
 - Lonny Vandenberg, 2A
 - Not that active, boosting membership
 - Cleaning up gardens at Ogden
 - No DCM or PCMs
- Future meeting dates
 - Fall Board Meeting - September 23-25
 - Fall Training Rally - October 15
- Key Club Quiz - 10 minutes
 - Jessica Zhu wins!
- Key Club 101
- Name - Ice Breaker
- Acronyms quiz
- MEP
- UNICEF Eliminate Project - Video
- Dues
 - Membership Update
 - Advisors call 1-800 KIWANIS for club number and password
 - Early bird dues - November 1
 - Final dues - November 30
 - PAY YOUR DUES!!
 - Be creative about it; have competitions between clubs
- Key Club Week
- Kiwanis One Day
 - First Saturday in April (April 7, 2012)
 - Service project that integrates Key Club, Kiwanis, Circle K and any other clubs in the Kiwanis family
 - 5K, Park cleanup, donations
- Key Club Etiquette and Code of Conduct
 - Clean Facebook statuses :)
 - Be respectable!
- Parliamentary process
 - Move for something to happen
 - "I move to have a vote on...."
 - Somebody else has to second it
 - "I second that motion."
 - Vote!
 - "All in favor of taking a break, aye!"
 - Headed by the chair; governor moderates everything
 - Clear decision making process
 - Helps minutes
 - Nobody can talk twice on a subject until everybody has spoken
- Duties of Lieutenant Governor
- Club information due to Jessie by Fall Training Rally - October 15th

- Club Visitation
 - Required to visit all clubs in division at least **once**
 - Attend service projects and other activities (socials, banquets)
 - LTGs can **induct** officers
- Meetings
 - Presidential Council Meetings
 - Just with club presidents
 - Mandatory, all presidents have to be there or VP has to come
 - Create an agenda , make copies for everybody else
 - Create a roll to keep track of who was present
 - Telling presidents what district events are going on (FTR, projects)
 - Review dues
 - Eliminate video
 - Key Club 101
 - Organize a service project as an LTG, involve presidents, use as a planning session
 - Helps you understand what's going on within your clubs
 - Coffee shops works
 - Divisional Council Meetings
 - Everybody in the club is invited
 - Create an agenda for everybody
 - Make a chart for the roll even if you don't know everybody who's coming. Have presidents email you a list of everyone who is coming
 - Inform of big district events
 - Not as formal, use energizers (name game) and activities
 - Bring food!
 - Get clubs excited about Key Club
 - Hold a DCM before Key Club Week
 - School cafeterias, libraries, bigger spaces
- Newsletters
 - Monthly newsletters
 - Bring copies to each club
 - Send electronically
 - PUT SOMETHING IN THEY WANT TO READ!
 - Includes:
 - Message from you as an LTG
 - MEP
 - YOF
 - Calendar - Save the Date
 - Blurbs from the Governor or IT
 - Club Spotlight
 - Contest and awards
 - Key Club week
 - Monthly newsletters due on the **first of every month**
 - Email to Jessie, Raichelle and Mike
 - District Newsletter due dates
 - September 1
 - Megan; 5
 - Weiyi; 2B
 - Jesse; 8C
 - Articles by August 15th
 - December 2
 - Lonny; 2A
 - Amy; 8A

- Jessica; 8B
- Articles by November 18
- February 20
 - Rachel Ridge; 1
 - Taten Albright; 4B
 - Articles by February 6

Dinner break - 6PM @ Corner Bakery (610 South Foothill Blvd)

- Frisbee break @ Flat Iron Mesa Park (1700 East 8600 South)
- Leadership Activities @ Flat Iron Mesa
 - Lava Game
 - Light Speed
 - Trust Walk
- Bonfire "Pow-wow" @ Jessie's (1218 Bateman Point Drive)
 - Reflect on leadership activities, bond as a board, roast marshmallows

Day 2 - Sunday, June 5, 2011

Meeting Place:

Red Eye Coffee

7304 South 900 East

2010-2011 District Board Members in Attendance:

- Raichelle Aniceto - Governor
- Jessie Lam - Secretary/ Treasurer
- Andy Ding - Webmaster
- Calvin Chhour - Bulletin Editor
- Rachel Ridge - LTG Division 1
- Lonny Vandenberg - LTG Division 2A
- Weiyi Le - LTG Division 2B
- Megan Thompson - LTG Division 5
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Brunch - 10:45AM @ Park Café (604 East 1300 South)

- Duties of the LTG
 - Monthly Report Forms
 - 2nd Template
 - Due on the first of every month
 - Email to Jessie and Raichelle
 - LTG forms due on the 10th of every month
 - Kiwanis Family Support
 - Try to attend as many Kiwanis luncheons as you can
 - DWSP

- Try to have 2, but just one is acceptable
 - From now to DCON you have the possibility to have a DWSP
 - Benefit walk, concert
 - Promote DCON
 - Always, always, always be preparing for this.
 - You need 2 members from each club to attend DCON, *at least*
- Robert F. Lucas (RFL)
 - Award for LTGs given to governors at ICON, distinguishes you as an LTG
 - Keep logs of everything
 - Meetings
 - Agendas
 - Service projects
 - Club Visitation Form
 - Dues - ON TIME
 - ICON
 - Show that your clubs have grown, activate clubs!
 - LOG YOUR DWSP
 - Committees for DWSPs
 - PCMs - have at least 5, need 4 up to DCON
 - Keep a roll of this
 - All presidents need to be present
 - DCMs count as well
 - Keep track of service hours
 - Keep track of *everything* so we can give you points!
- Ugli Orange Activity
- DCON
 - March 30-31
 - Themes
 - El Dorado: Service is Golden
 - Service All Over the World
 - Superheroes of Service
 - Sounds of Service
 - Gaga over Service
 - Coming into the Service Age
 - Servin' the Waves
 - Tales of Service
 - **Harry Potter**
 - Service is Magical
 - Under Service's Spell
 - **The Magic of Service**
 - Service is Magic
 - Casting a Spell of Service
 - Magical Service
 - **Spellbound by Service**
 - Governor Raichelle Aniceto entertains a motion to make "The Magic of Service" as the official District Theme for 2011-2012
 - The motion is seconded by Andy Ding
 - All in favor to vote The Magic of Service as 2011-2012 District Theme
 - Workshops
 - 1st Round: Basics
 - Communication Skills
 - ◆ Jesse & Amy
 - Leadership Skills

- ◆ Lonny & Weiyi
 - Team building skills
 - ◆ Megan & Taten
 - Stress Relieving
 - ◆ Jessica & Rachel
 - 2nd Round: Fun
 - Ballroom
 - ◆ Jesse & Jessica (Jessie helps)
 - Triwizard tournament
 - 3rd Round: Training 2012-2013 Officers
 - General Members
 - ◆ Key Club 101
 - ◆ Lonny, Weiyi, Megan
 - President and VP
 - ◆ Raichelle & Amy
 - Secretary/Treasurers
 - ◆ Jessie, Jessica, Rachel
 - Bulleting Ed/ Webmaster/Historians
 - ◆ Andy & Calvin
 - Advisors and Kiwanis Advisors
 - ◆ James & Mike & Kiwanis committee chair, Jesse
- DCON Service Project
 - Benefit walk
 - Assembling packets
 - Item drive for Boise?
- Activities
 - Picture scavenger hunt
 - Quidditch
- Meet & Greet
 - Games
 - BINGO Meet
- Speakers (2)
 - See free on March 30-31
 - Try to find people in Idaho
 - Comedy Troupe
 - Entertainment
- DCON turnout
- Committees
 - DCON Committee**
 - Need to be people from Idaho
 - Fundraising committee
 - Make money for the district
 - Email out Committee Applications and Due date changed to June 27
 - Kiwanis Relations Committee
 - Plan a service project and communicate with Kiwanis Family
 - MEP Committee
 - Service projects based on MEP
 - Correspond with MEP chapters
 - Benefit dance
- Fall Training Rally
 - October 15
 - Workshops
 - Basics

- Key Club Week
 - ◆ Jessie, Andy, Weiyi
 - MEP
 - ◆ Jesse, Raichelle, Rachel
 - DCON - awards and running for officers
 - ◆ Amy, Jessica, Lonny
 - Officer Trainer
 - President/VP
 - ◆ Raichelle & Amy
 - Sec/Treas (Dues)
 - ◆ Jessie, Rachel, Jessica
 - Bulletin ed/ webmaster
 - ◆ Andy, Calvin
 - General Member (Key Club 101)
 - ◆ Lonny, Weiyi
 - Kiwanis Advisors
 - ◆ Mike, James, Kiwanis Committee Chair
 - Location
 - Cultural Center (West Valley?)
 - Need something with a general area and 4 rooms for workshops
 - Cost
 - \$10-15 per person
 - 15 include tshirt
 - Tshirts
 - Design with theme
 - Fun activity
 - Brainstorm!
 - Leadership exercises
 - Start at 10:30AM
 - Lunch included
 - Hand out Costco muffins
 - MAKE PACKETS FOR YOUR OFFICERS
 - Packets due on August 5
- Governor entertains a motion to establish the snow bunny as the Utah-Idaho official mascot
- Motion seconded by Jesse Yarbrough
- The Snow Bunny is the official Utah-Idaho official mascot
- Powder blue and white as Utah-Idaho official colors
- Meeting Adjourned