



Technical Resources Committee “Official Utah-Idaho Geek Squad”

- **Purpose:**
 - The Technical Resources Committee is responsible for creating District resources and for assisting the District Webmaster and District Bulletin Editor with certain tasks. This committee will focus on developing promotional media for mass distribution and on increasing awareness of District Events via social media.
- **Directives:**
 - Assist the District Webmaster and District Bulletin Editor with creating resources specific to District events, which will include, but is not limited to:
 - Fall Training Rally Promotional Flyer, Program, T-Shirt Design, Session Media
 - District Convention Promotional Flyer, Promotional Video, T-Shirt Design, Pin Design, Program, Registration Packets, Session Media
 - District Service Project Flyers
 - Kiwanis-Relations Events Flyers
 - Other District Events Resources
 - Create resources and templates needed by the District Board. These templates and resources will follow graphic standards and will be specific to the Utah-Idaho District:
 - Newsletter Template
 - Event Flyer Template
 - Sign-in Sheet Template
 - PowerPoint Template
 - Assist the District Webmaster in maintaining and adding new resources to the District website.
 - Create Facebook Event Pages for District Events
 - Maintain and post updates on Utah-Idaho Key Club and Utah-Idaho District Board Facebook groups.
 - Attend meetings hosted by the District Webmaster and District Bulletin Editor.
 - Correspond with Utah-Idaho Key Club District Board
 - Committee members will uphold the objects of Key Club International and the Code of Conduct
 - All Committee Members must be a Key Club member of a Key Club in good standing
 - All Committee Members must attend all District Council Meetings and District Events.
 - All committee members must attend all District Events (Fall Training Rally and District Convention)
 - Committee members will assist the District Webmaster and District Bulletin Editor with creating presentations, resources, and workshops about graphic standards and how to use social media.
 - Committee members will assist the District Board members in setting up projectors and/or presentations at District Events.
- **Positions**
 - Committee Chairs: Utah-Idaho District Webmaster and District Bulletin Editor
 - 4 Committee Members
 - All positions are selected based on an application process by the Utah-Idaho District Webmaster and Bulletin Editor with the approval of the Utah-Idaho District Governor and Administrator.